

# Vuthy Myers

## *Curriculum Vitae*

Name: Vuthy Myers  
 Date of Birth: 7 October 1968  
 Place of Birth: Khan Chamkar Morn, Phnom Penh  
 Nationality: Cambodian  
 Sex: Male  
 Residential Address: #45C Street 464, Sangkat Tuol Tumpoung II, Khan Chamkar Morn, Phnom Penh  
 Email address: vuthymyers@gmail.com  
 Telephone: 012 938456

### **Education**

#### ***Primary***

Wat Kho School: 12/9/1983-15/6/1987

#### ***Secondary***

Wat Kho School: 15/9/1987-17/6/1990

#### ***High School***

Russey Keo School: 10/9/1990-6/1993

### **Training**

<b>Course</b>	<b>Institution</b>	<b>Dates</b>
Windows XP, Microsoft Word and Microsoft Excel	International Institute of Cambodia	20/11/2003-2/2004
General English Programme Levels 3-7A	Australian Centre for Education	1/2001-8/2002
Information Technology for Office Workers (Computer concepts, Microsoft Windows 98, Word 97, Excel 97, typewriting)	Information Computer School	19/5/2000-14/7/2000
Office Organisation	Regent College	5/1/1998-14/3/1998
Introduction to Management	Regent College	17/4/1997-29/6/1997
Practical Business English	Regent College	13/1/1997-14/3/1997
WIN (Working Internationally)	Regent College	3/10/1996-27/12/1996
General Office Management	In Singapore	18/9/1996-6/10/1996
Administrative Affairs and Secretary	Khmer Youth Development Organisation (KYDO)	20/6/1995-20/12/1995

Course	Institution	Dates
Management	KYDO	20/6/1995-20/12/1995
General Accounting	KYDO	20/6/1995-20/12/1995
Computer Course (DOS, Norton, WordPerfect 5.1, Lotus 1-2-3, Windows 3.1)	Monitor Computer Class	2/8/1993-5/11/1993

## Work Experience

Employer	Job Title	Dates
Self-employed	Part-time guide to tourists and Christian teams visiting Cambodia: see <a href="http://www.vuthymyers.com">www.vuthymyers.com</a>	2/2000-present
Ms Sharon Lapsaran (Training Programme for Church Workers Making Home Visits to People Living with HIV and AIDS)	Part-time Administrative Assistant and Translator	1/2002-12/2002
Khmer School of Language	Part-time Advertising Manager	1/2002-12/2002
Bileg Community Outreach International	Assistant to the Country Director	3/2001-12/2001
Christian Resources Centre	Bookstore Manager	6/6/1995-4/1997
Christian Resources Centre	Assistant Bookstore Manager	4/3/1995-5/4/1995
Southeast Asian Outreach	Optical Technician	4/12/1993-4/12/1994

## Languages

Khmer and English. Fluency in reading, writing, listening and speaking.

## Skills and Abilities

- Excellent management and office skills.
- Book keeping experience.
- Long experience of assisting expatriates, including arranging transportation, accommodation, equipment purchases and visa extensions.

## Personal Qualities

I have been a committed Christian for fifteen years and I am a member of a local church. I have always tried to serve my employers and clients with integrity and reliability. I am equally happy working independently or in a team setting.

## Referees

Mr Ka-Ming Au, PO Box 2131, Phnom Penh, Cambodia; telephone 012 911965; email [aufamily@camshin.com.kh](mailto:aufamily@camshin.com.kh).

Mr Joko Kristiono, #45C Street 464, Sangkat Tuol Tumpoung II, Khan Chamkar Morn, Phnom Penh, Cambodia; telephone 092 400577; email [jokokris@gmail.com](mailto:jokokris@gmail.com).