

Profile Final Draft Instructions

Requirements

□ **Please submit the following in your final draft folder:**

- Your completed “Finding a Subject” invention activities
- Your completed “Exploring your preconceptions” invention activity
- Your completed “Field Research Form” with notes, etc.
- Your completed “Reflecting on the Significance” postdrafting assignment (161). Include your response to the second and third sets of questions in the “Defining your purpose for your readers” section on page 162.
- Your tape recorded interview or videotaped interview (if video—make sure you submit a vcr ready tape). Please cue your tape up to the beginning of the interview or material you want me to hear. You should also clearly label your tape with your name, so that I can return it to you.
- At least 3 but not more than 7 photos of the profile subject, location, etc. However you choose to format your photos (see below), you should label each photo so that the reader knows what she/he is viewing.
- Your first draft (1400 word minimum)
- The peer critique completed by your partner
- Your final draft (1400 word minimum)

Please clearly label each item and make sure you that you keep your final draft at the top of the folder.

□ **Format Requirements**

- MLA format
- 1400 word *minimum*
- handle the pictures as creatively as you would like: 1) you can integrate them into the essay, 2) you can keep them on separate pages (please number and label the photos—tell the reader what she/he is viewing), 3) you could set up your profile paper as a web site or powerpoint, etc.

Evaluation Criteria

The profile accounts for 25% of your grade in the course. For this reason, make sure that you understand the criteria for this assignment. SMG carefully outlines these criteria 152-53, 166-67, and 168-69.

The Criteria

- A specific focus
- A vivid presentation
- An indication of the significance
- An engaging, informative plan

Revising:

Give yourself several hours to revise this assignment before you submit it. I especially recommend carefully following the “Revising” section of the “Guide to Writing” for this paper (168-170). If you are struggling with a paragraph or two email it to me by Saturday. You could also trade sections via email with your peer critique partner or another friend from the class. Put some time into this. Many of you have made tremendous progress with your writing, but you will need extra time to lift this paper up to the next level.

Proofreading:

Revise before you edit and proofread (try to keep these processes separate if you can). Before you proofread, review your error record and correction log to familiarize yourself with the mistakes you have made in the past. Be especially aggressive about looking for those problems as you proofread. Don’t hesitate to email Jim a quick question or stop by my office if you have a specific question or need review of a grammar topic.