

All-Night Party Committees

Steering Committee

Treasurer

Fundraising

Participates in organizing and running a variety of fundraisers to help fund the party. (need lead plus 20)

Admissions and Bids

Handles sale of bids for the party. (need lead)

Donations

Solicits donations from merchants. Sends letters, makes phone calls, writes thank-you notes. Donor lists and form letters are available. (need lead plus 3)

Publicity

Promotes this event to encourage 100% class participation by writing Gazette articles, flyers, posters, and other announcements. (need 1)

Volunteer Coordinator

Finds volunteers. Organizes all volunteer slots for the party and notifies volunteers of assignments. Works in the parent room during the party. (need lead plus 1)

Decorations

Large team needed to design, lay-out and set up party areas. Organizes spring workdays. (need co-lead, plus 50)

Construction and Electrical

Works with Decorations to build additional décor for the party. Addresses lighting and power needs. (need lead plus 15)

Flame Proofing

Coordinates flame proofing of all required materials. (need 2–3)

Facilities

Determines needs of party areas for borrowed items. Reserves, tags and returns items. Arranges for trucks needed to move decorations and supplies. (need lead plus 5)

Girls' and Boys' Bathrooms

Decorates bathrooms and breaks down the decorations when the party is over. (need 4)

Memory Wall

Gets pictures of seniors. Organizes and sets up collage area. (need 1–2)

Parent Room

Organizes and runs the parent room on the night of the party. (need 1)

Check-In and Check-Out

Plans the checkroom process including sewing the laundry bags for the party. (need lead plus 20 people to sew bags)

Food

Helps plan all food for the party as well as for pre-party and post-party workdays. (need lead plus 10)

Activities and Games

Develops ideas for fun games to keep the kids busy. (need lead plus 15)

Casino

Organizes and runs the casino during the party. (need lead plus 1–2)

Prizes and Favors

Obtains all prizes and favors. Sets up prize structure and oversees prize booth. (need lead plus 1–2)

Security

Enlists volunteers to provide security for both inside and outside areas of the party. (need lead plus 10)

Friday Morning Shut-Down

Provides help for initial clean-up and shut-down early Friday morning when the party ends. (need lead plus 15)

Clean-Up and Break-Down

Organizes team to clean up and tear down party areas, transport materials to trailers and help Junior parents pack trailers. (need lead plus 50)