

HALDANE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION WORKSHOP  
TUESDAY, NOVEMBER 20, 2007

AGENDA

- A Pledge of Allegiance to the Flag
- B Roll Call
- C Special Presentations
  - 1. ATLAS presentation by Maggie Davis, Elementary School Principal, and Julia Sniffen, Middle School Coordinator
- D Reports
  - 1. Superintendent
  - 2. Elementary Principal
  - 3. Middle School Coordinator
  - 4. Athletic Director/Dean of Students
  - 5. Interim Director of Special Education
  - 6. Director of Facilities
- E Consent Agenda
  - 1. Minutes of Board of Education Meeting held on November 6, 2007
  - 2. Appointment of Long-Term Substitute Special Education Teacher – Nadia Hagan
  - 3. Appointment of Long-Term Substitute Special Education Coordinator (K-5) – Gail Kroener
  - 4. Appointment of Per Diem Substitute Teacher – Philip D'Amato
  - 5. Appointment of Tutor – Christine Donovan
  - 6. Appointment of Girls' Modified Basketball Coach – Ashley Murphy
  - 7. Acceptance of Donation from Sportography, Inc.
  - 8. Acceptance of Bid - Playground Equipment
    - Game Time c/o Marturano Recreation Company
  - 9. Acceptance of Bid – Fuel Oil # 2
    - Pidala Oil Co., Inc.
- F Workshop Topics
  - 1. Coding – Foundation Grants
  - 2. NYSSBA Dues
  - 3. Capital Projects
- G Questions/Comments from the Public
- H Adjournment

## ADMINISTRATOR'S REPORT TO THE BOARD OF EDUCATION

NAME Maggie Davis DATE November 15, 2007

### 1. SCHOOL ACTIVITIES:

- a. The Everyday Math Parent Workshop was a great success. Feedback from parents was very positive.
- b. As a result of training on Superintendent's Conference Day staff have been working on inputting curriculum mapping data. Faculty is very excited about the program.
- c. The fifth graders are taking the New York State Social Studies Assessment on November 14<sup>th</sup> and 15<sup>th</sup>.

### 2. AWARDS / ACKNOWLEDGEMENTS:

- a. Thank you to the faculty for the dedication and enthusiasm with which they planned and presented the Everyday Math Parent Workshop..
- b. Thank you also to the parent representatives of the School Improvement Team, Julia Famularo and Catherine Platt, who were an integral part of the planning and presentation of the program.
- c. Thank you to the Haldane School Foundation for their support of the Playground Project and for the generous donation as a result of the Cat Rock Fundraiser.

### 3. UPCOMING DATES:

- a. November 28<sup>th</sup> Report Cards Go Home
- b. November 29<sup>th</sup> Parent Conferences – PM and Evening
- c. November 30<sup>th</sup> Parent Conferences-School Closed

## ADMINISTRATOR'S REPORT TO THE BOARD OF EDUCATION

Julia Sniffen

November 15, 2007

### 1. SCHOOL ACTIVITIES:

- a. Report cards went out on Friday. We are looking at adjusting the conference dates next year. We would like to have report cards in the parents' hands before the conferences.
- b. Our Student Council elections have taken place.
- c. We participated in the Great American Smoke out on November 15<sup>th</sup> and 16<sup>th</sup>.
- d. 7<sup>th</sup> Grade Science students are participating in the Trout Project with Mrs. Horn. The trout eggs arrived two weeks ago and are doing well.
- e. Mrs. Charbonneau completed her Native American Workshop with the 7<sup>th</sup> grade students.
- f. Our Pre-Vocational students have been taking walking trips into the village to learn different everyday life skills.

### 2. UPCOMING DATES:

- a. Teaser Drama Play for the 7<sup>th</sup> and 8<sup>th</sup> grade students on November 29<sup>th</sup> at 1:00.
- b. The 6<sup>th</sup> grade students will participate in a presentation with the Department of Environmental Conservation on December 6<sup>th</sup>.
- c. The Middle School winter concert is December 11<sup>th</sup> at 7:00 PM.
- d. The Middle School Book Fair will be the week of December 10<sup>th</sup> in the library.
- e. The 6<sup>th</sup> grade students will be traveling to the Metropolitan Museum of Art to see the Egyptian Exhibit on December 19<sup>th</sup> and 20<sup>th</sup>.
- f. Our SADD group will start meeting after Thanksgiving.
- g. Kathleen Gallagher our Student Assistance Counselor through Putnam Family and Community Services will be joining us January 3<sup>rd</sup>.
- h. The first dance will be January 11<sup>th</sup>.

## ADMINISTRATOR'S REPORT TO THE BOARD OF EDUCATION

NAME: Susan E Reid

DATE: November 20, 2007

### 1. SCHOOL ACTIVITIES:

- Playoffs!! Volleyball, Cross Country, and Football competing at the State level.
- Booster Club MTG scheduled for Dec. 4<sup>th</sup> 6:00
- Winter sports started Nov. 12<sup>th</sup> Modified sports begin Nov. 26<sup>th</sup>
- All League Awards in the following sports (so far):

Boy's Soccer- Adam Rohan\* and Adrian O'Barr

Girl's Soccer- Lily Rubino\*, Faye Rice\*, Emily Marsh\*, Julianna Durr, Karolina Alves, Alex Milner\*, and Alexandra Lebron

Girl's Volleyball- Jennifer Lombardo\*, Danielle Etta\*, Caitlin McConville\*, Avery Zuvic\*, Irina Impellittiere, Rachel Flaherty\*, Megan Lyons\*, and Michelle Cotennec

\*ALL SECTION

### IMPORTANT DATES:

NOVEMBER 12<sup>th</sup> ALL JV/V Sports are eligible to begin WINTER SPORTS  
NOVEMBER 26<sup>TH</sup> ALL MOD. SPORTS BEGIN  
NOVEMBER 24<sup>TH</sup> BOYS BASKETBALL ALUMNI GAME  
DECEMBER 3<sup>RD</sup>- JV AND VARSITY GAMES BEGIN  
DECEMBER 11<sup>TH</sup> PE PROFILE

11/20/07

**TO: Mark Villanti, Superintendent**

**FROM: Thomas P. Turchetti, Interim Director of Special Education**

**RE: Special Education Update**

The purpose of this report is to present a summary of the Haldane Central School District's special education program as of November 2007. I will begin with pertinent data.

The district currently has 98 classified school-age students and 7 preschool special education students. The former are under the auspices of the Committee on Special Education (CSE), while the latter are the responsibility of the Committee on Preschool Special Education (CPSE). There are currently 5 new CSE referrals and 7 new CPSE referrals. The CSE and CPSE have not yet scheduled meetings for these students, as the students' evaluations have not yet been completed. Several more CSE new referrals are anticipated, although formal referrals have not yet been submitted.

In terms of staffing, the special education department currently has the following personnel:

<u>Position</u>	<u>FTE</u>
Interim Director of Special Education	.6
School Psychologist	1.0
Elementary School Special Education Teachers	4.5
Middle School Special Education Teachers	3.5
High School Special Education Teachers	3.0
Speech Therapists	2.0
Child Assistance Counselor	1.0
Total	<u>15.6</u>

There are several other staffing factors of which you should be aware. First the CSE and CPSE chair positions are filled primarily by the school psychologist. I am also available to chair meetings on an "as-needed" basis. Second, related services are performed by both district staff and outside contractors. Speech services are done by district speech therapists. Counseling is done by the school psychologist and the child assistance counselor. Physical therapy and occupational therapy are performed by outside contractors.

There are a variety of special education programs in the district to serve the varied needs of the special education population. At the elementary level, there are several programs offered, which include resource room, collaboration (i.e.: a variation of the consultant teacher model), and the PACES program, a self-contained class for students with intensive needs. At the middle school level, there are resource room, collaboration, and a pre-vocational class. At the high school level, there are resource room, collaboration, and basis classes for grades 9, 10, and 11.

Eight classified students are currently being educated outside the district. Two of these students are in BOCES programs. Two others are in private special education schools. Additionally, two are in other public school districts, while the final two are parentally placed in non-public schools.

I have only worked at Haldane since August, but during that time, I have developed several positive impressions of the special education program. They are the following:

- The teaching staff, both special and general education, and the related service providers have a sincere concern for the special needs of classified children. They appear to work very hard to meet these needs.
- There is a unity of purpose among the administrative team to formulate and administrate a quality special education program. The harmony among the administrators has been a very positive factor.
- The CSE and CPSE appear to work very well. The CSE and CPSE meetings during my tenure have run smoothly, and there seems to be a high level of parental satisfaction both with each committee's process and well as with the special education programs that are provided. Indeed, the paucity of special education litigation is admirable. Funds not devoted to litigation can be used for programs.
- The administrative assistance provided by the special education secretary has been excellent. Input into IEPDirect, the district's special education management system, has been timely and accurate. Record-keeping and other secretarial support have been consistently prompt and reliable. The daily contact with parents of classified students has been very positive.

In summary, I have very much enjoyed my work in Haldane thus far. There are many positive factors in the special education program which can be used as building blocks to make the program even better in the future. I look forward to working with you, as the budget process begins, to effect this improvement.

# FACILITIES' REPORT TO THE BOARD OF EDUCATION

NAME Wayne Robinson  
DATE 11/14/2007

## 1. DEC Update

- Underground Storage Tanks 003 and 004 have been removed. Tanks were not leaking and soil samples were clean. Miller preparing paperwork to permanently close the tanks. Aboveground Storage Tanks 010 and 011 are in the process of being permanently installed. Arrangements have been provided by Pidala Oil to provide heating oil until the tanks are ready for use.

## 2. Heating System

- High School Boilers
  - i. No new issues.
- High School Heating System
  - i. Recent investigations revealed that the manual valve to Room 116's VAV heating coil was closed; thus no hot water was available to the coil for heating the room. The valve has been opened and the room appears to be adequately heated. The position of all valves to the classrooms and offices are being checked. Room 224's heating valve actuator failed and was replaced by TBS.
- Main Building Boilers
  - i. Boiler #1 work has been completed by Clean Air Quality Services. Burner efficiency was tested at 75% for Boiler 1. At present, Boiler #2 is isolated to prevent the steam leak from affecting overall efficiency of the system. Boiler #2 can be used if needed.
- Main Building Heating System
  - i. The expansion tank for Hot Water Heating Loop 2 ruptured, requiring the loop to be shut down until a temporary repair could be made. Areas affected were the Home & Careers room, Cafeteria, Kitchen, Locker Rooms and Hallways in the 1964 wing. A temporary system configuration change was made to place Loop 2 back in service. Investigation into a permanent repair is being made which would utilize a bladder tank of the same model that would be used in a Steam Heating Upgrade. All areas are being adequately heated at this time. Additional minor leaks have been identified and need to be repaired. Their repair will be included in the cost of the work for replacement of the expansion tank.
  - ii. **Issue** - Hydronic loops 1, 2, and 3 have only 1 pump per loop.

## FACILITIES' REPORT TO THE BOARD OF EDUCATION

### 3. Work Orders

- During the period Oct. 15, 2007 – Nov 14, 2007, 155 new requests were processed and 179 work orders were completed. Total Work In Progress work orders equals 66.
- The Preventive Maintenance (PMDirect) component of the work order system has been implemented. The system will automatically generate work orders in the electronic Work Order System (Maintenance Direct) based on the equipment's requirements. Example: It is recommended that a classroom unit ventilator's filters are changed on a quarterly basis. A schedule is set up in PM Direct which will then generate a work order for the unit ventilator. If the first change is done September 1, 2007, the system will then generate work order for filter changes on Jan 1, 2008, Apr 1, 2008, etc. Additionally, the database will track the cost of the PM work including material cost. Heating and ventilation system equipment will be the first items input into the database.

### 4. Miscellaneous

- Under current permits, school districts (MS4S) must fully implement their Storm Water Management Plan by January 8, 2008. Annual Reports are due to the NYSDEC by June 1, 2008. I have invited CFE Consulting Services to review the documentation Haldane has in place to ascertain what needs to be done to meet the State's requirements. CFE Consulting is involved with the Phillipstown Storm Water Planning and a number of schools in the PNW Boces area.

**HALDANE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
TUESDAY, NOVEMBER 6, 2007**

The Haldane Central School District Board of Education met on Tuesday, November 6, 2007 in the Merritt Building. President Merandy called the meeting to order at 7:00 P.M. o'clock Prevailing Time and then led all present in The Pledge of Allegiance. On roll call, those present were: President David Merandy, Vice President Bruce Campbell, Trustee Makaria Gallagher, Trustee Michael Junjulas and Trustee Evan Schwartz. Also present were Superintendent Dr. Mark Villanti, Business Manager Anne Dinio, Elementary School Principal Mrs. Maggie Davis, Middle School Coordinator Mrs. Julia Sniffen, Director of Athletics/Dean of Students Ms. Susan Reid, and visitors.

Call to Order  
Pledge of Allegiance  
Roll Call

**COMMITTEE MINUTES**

Committee Minutes

Minutes of Committee on Elementary School Improvement Team 9/12/07.

**INFORMATIONAL REPORT**

Informational Report

1. Dr. Villanti presented the Superintendent's Report.
2. Ms. Reid presented the Athletics/Physical Education Report.

**CONSENT AGENDA**

Consent Agenda

On a motion made by Trustee Gallagher, seconded by Vice President Campbell, and carried unanimously, the Board approved the Consent Agenda containing the following items Additional information regarding Consent Agenda items are contained in the Supplemental Files.

1. Minutes from Board of Education Meetings held on October 17, 2007.
2. Warrants for the period October 1 through October 31, 2007 as follows: Warrant Number 4: Trust & Agency Fund, \$401,502.81; Warrant Number: Federal Fund, \$31,829.50; Warrant Number 3: Cafeteria, \$10,786.32; Warrant Number 6: General Fund, \$267,614.67.
3. Appointment of Skye Hoff to the position of long-term substitute Teaching Assistant effective November 13, 2007 for the duration of Mrs. Casey's leave. Mrs. Hoff will be paid in accordance with the BOE-HFA Contract, Schedule A-4, Step 1 (\$16.67/hr.) Mrs. Hoff has met the fingerprinting requirements as mandated by the State.
4. Appointment of Nancy Martinez-Cirelli and Jacqueline Orsino as Co-Advisors to the STAR Team for the 2007-2008 school year. They will share the stipend as indicated in the BOE-HFA Contract (\$1280.)
5. Appointment of Ashley Murphy to the position of per diem substitute Teacher Aide at Grade 1, Step 1 (\$12.21/hr.) of the BOE-CSEA Contract. This is a conditional appointment contingent upon a fingerprinting/criminal background check

clearance.

6. Appointment of Linda Graziano to the position of per diem substitute Teacher at the approved substitute rate \$85.00/day. This is a conditional appointment contingent upon a fingerprinting/criminal background check clearance.

The Board received questions and comments from the public.

Public Dialogue

### NEW BUSINESS

New Business

On a motion made by Trustee Schwartz, seconded by Trustee Gallagher, and carried unanimously, the Board approved the appointment of Brian Alm to the position of Principal at Haldane High School effective November 26, 2007 at an annual salary of \$120,000 (pro-rated for 2007-2008.) Mr. Alm will serve a three-year probationary period effective November 26, 2007 through November 25, 2010 in the tenure area of High School Principal. The terms and conditions of employment are as stipulated in the Agreement between the Board of Education and the Haldane Administrators' Association. Mr. Alm has met the fingerprinting requirements as mandated by the State.

Appointment – HS  
Principal  
▪ B. Alm

Mrs. Davis, Mrs. Sniffen, Mr. Alm, and Ms. Reid left the meeting at 7:36 P.M.

On a motion made by Trustee Junjulas, seconded by President Merandy, and carried unanimously, the Board approved to conclude the Agreement dated September 18, 2007 with Mr. Dennis Geisler effective November 30, 2007. In addition, the Board extended its gratitude to Mr. Geisler for his assistance as Interim High School Principal and Interim School Business Administrator.

Conclusion of  
Appointment – Interim  
HS Principal  
▪ D. Geisler

On a motion made by Trustee Gallagher, seconded by Trustee Schwartz, and carried unanimously, the Board acknowledged and accepted the Audit Report prepared by the Office of New York State Comptroller for the period July 1, 2005 through April 12, 2007.

Acknowledgement  
• NYS Comptroller  
Audit Report

On a motion made by Trustee Junjulas, seconded by Vice President Campbell, and carried unanimously, the Board approved the recommendations of the Committee on Special Education and Preschool Special Education as indicated in the Supplemental Files.

Approval  
▪ CSE/CPSE

On a motion made by Trustee Schwartz, seconded by Vice President Campbell, and carried, the Board approved the appointment of Kenneth Haskins to the position of Girls Varsity Basketball Coach for the 2007-2008 school year at the rate indicated in the BOE-HFA Contract (\$4513.) This is a conditional appointment contingent upon a fingerprinting/criminal background check clearance.

Appointment – Girls  
Varsity Basketball Coach  
▪ K. Haskins

On a motion made by Trustee Gallagher, seconded by Vice President Campbell, and carried, the Board approved the appointment of Garth Merandy to the position of Varsity Wrestling Coach for the 2007-2008 school year at the rate indicated in the BOE-HFA Contract (\$4513.) Mr. Merandy has met the fingerprinting requirements as mandated by the State.

Appointment – Varsity Wrestling Coach

- G. Merandy

**YES: 0**

**NO: 0**

**ABSTENTION(S): 1 (MERANDY)**

On a motion made by Trustee Junjulas, seconded by Vice President Campbell, and carried unanimously, the Board approved the appointment of Philip Keating to the position of Winter Track Coach for the 2007-2008 school year at the rate indicated in the BOE-HFA Contract (\$3576.) Mr. Keating has met the fingerprinting requirements as mandated by the State.

Appointment – Winter Track Coach

- P. Keating

On a motion made by Vice President Campbell, seconded by President Merandy, and carried unanimously, the Board approved the appointment of Ryan McConville to the position of Modified Boys’ Basketball Coach for the 2007-2008 school year at the rate indicated in the BOE-HFA Contract (\$2835.) This is a conditional appointment contingent upon a fingerprinting/criminal background check clearance.

Appointment – Modified Boys Basketball Coach

- R. McConville

On a motion made by Trustee Gallagher, seconded by President Merandy, and carried unanimously, the Board approved the merger between the Haldane Central School District and the Garrison School District for modified basketball, modified lacrosse, and modified softball for the 2007-2008 school year.

Merger- Garrison UFS

- Modified Basketball
- Modified Lacrosse
- Modified Softball

On a motion made by Vice President Campbell, seconded by Trustee Schwartz, and carried, the Board approved revisions to the Technology Advisory Committee as follows:

Technology Advisory Committee – Amendments

**HALDANE CENTRAL SCHOOL DISTRICT  
TECHNOLOGY ADVISORY COMMITTEE**

The Board of Education has authorized the Technology Committee as follows:

Charge:

- A. Implement the “Long-Term Technology Plan” according to Federal and State guidelines;
- B. Review and formally advise BOE on the specifics of budgetary needs.
- C. Be the “due diligence” arm of BOE in all Technology related requests.

The Technology Committee will consist of the following members:

- Superintendent of Schools
- (2) building principals
- Middle School Coordinator

- School Business Official
- (1) Board of Education liaison
- Technology Coordinator – Elementary
- Technology Coordinator – High School
- (2) elementary level teachers
- (1) middle level teacher
- Librarians
- (1) secondary level teachers
- (3) parent members

Teachers will be recommended to the Superintendent by the HFA. Parents will be recommended to the Superintendent by the PTA. The BOE liaison will be selected by the BOE.

The Chairperson of this committee will be chosen at the committee's first meeting and direct subcommittees with appointed chairs to report to the committee as a whole. Recommendations for specific protocols and practices should be made to the Board of Education. This committee will serve in the capacity stated in the Haldane Central School District's Policy 2210- Committees of the Board, and will be reauthorized and recharged each year at the Reorganization Meeting.

On a motion made by Trustee Junjulas, seconded by President Merandy, and carried unanimously, the Board approved to accept a Grant (No. 100702) in the amount of \$16,000 from the Haldane School Foundation for the purchase and installation of new playground equipment to become part of the Haldane Playground Project, approved an increase in the 2007-2008 budget (account code A1621431040702) and expressed their heartfelt thanks o the Foundation for their continued generosity and support of Haldane's programs. The selection of the vendor for this project is subject to the competitive bidding process.

Approval – Grant  
 ■ Haldane School Foundation

On a motion made by Vice President Campbell, seconded by Trustee Schwartz, and carried unanimously, the Board approved to accept the donation from the Haldane PTA in the amount of \$6272.38 to be utilized as follows: (1) \$3000 to the Buildings and Grounds Account (Code: A1621.409) to support the Grounds Committee's recommendation to pour concrete in the area outside of the Cafeteria. Benches for this area will also be purchased as part of the playground project, and (2) \$3272.38 to the Playground Account (Code: A1621431040702.) In addition, the Board of Education approved an increase to the general fund budget, and extended their heartfelt gratitude to the Haldane PTA and to the anonymous donor for their efforts in support of the Haldane Playground Project.

Donation – Haldane PTA  
 ■ \$6272.38

On a motion made by Trustee Gallagher, seconded by Vice President Campbell, and carried unanimously, the Board approved to accept a donation from the Extended Stay Hotels, Fishkill, New York of 14 tables (size: 42 X 44 and 29 X 29) for use in classrooms, offices and science labs. The Board of

Donation – Extended Stay Hotels  
 ■ Tables

Education thanked the Extended Stay Hotels for their generous donation.

On a motion made by Trustee Gallagher, seconded by President Merandy, and carried unanimously, the Board approved to accept a donation from Follett Educational Services in the amount of \$38.22 for excess Everyday Math Journals, and approved an increase in the general fund budget.

Donation – Follett Educational  
▪ \$38.22

On a motion made by Trustee Gallagher, seconded by Vice President Campbell, and carried unanimously, the Board approved payment in the amount of \$4735 to the Village of Cold Spring for the balance due for paving of the playground area. Timing of the final distribution of this payment is subject to the Superintendent's review.

Payment – Village of Cold Spring  
▪ \$4735

On a motion made by Trustee Junjulas, seconded by President Merandy, and carried unanimously, the Board approved the Agreement with Putnam/Northern Westchester BOCES for participation in the LitLife Program for the 2007-2008 school year in the amount of \$21,450.

Agreement – PNW BOCES  
▪ LitLife Program

On a motion made by Trustee Junjulas, seconded by President Merandy, and carried unanimously, the Board approved the continuation of the Agreement dated November 6, 2007, with Pepsi Cola of the Hudson Valley for pouring rights on the Haldane School District Campus.

Agreement – Pepsi Cola  
▪ Pouring Rights

The Board received comments and questions from the public.

Public Dialogue

On a motion made by Trustee Junjulas, seconded by Vice President Campbell the Board approved to adjourn from Regular Session at 8:09 P.M.

Adjournment

Respectfully Submitted,

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Azita Miller, District Clerk

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Date of Approval

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Initials

TO: BOARD OF EDUCATION  
FROM: MARK VILLANTI  
BOARD MEETING: NOVEMBER 20, 2007  
RE: APPOINTMENT OF LONG-TERM SUBSTITUTE  
SPECIAL EDUCATION TEACHER

Nadia Hagan has applied for the position of long-term substitute special education Teacher for Denise Simon effective November 16, 2007 for the duration of Mrs. Simon's leave. (Mrs. Simon will be on leave from her position for approximately two months.)

Ms. Hagan has been a substitute teacher in the elementary school since September, 2006. She holds a Master's Degree in Reading from SUNY Albany and is certified in elementary, K-6.

RECOMMENDATION: That the Board of Education appoints Nadia Hagan to the position of long-term substitute special education teacher for Denise Simon effective November 16, 2007 for the duration of Mrs. Simon's absence. Ms. Hagan will be compensated at the rate of \$85.00 per day for the first 21 days of consecutive substitute work. Commencing on the 22<sup>nd</sup> day, Ms. Hagan would be paid at Step 1 of the BOE-HFA Contract retroactive to the first day of her long-term substitute assignment. Ms. Hagan has met the fingerprinting requirements as mandated by the State.

TO: BOARD OF EDUCATION  
FROM: MARK VILLANTI  
BOARD MEETING: NOVEMBER 20, 2007  
RE: APPOINTMENT OF SUBSTITUTE ELEMENTARY  
SPECIAL EDUCATION COORDINATOR

Special Education teacher Gail Kroener has applied for the position of substitute elementary special education coordinator effective November 16, 2007 to replace Denise Simon who will be on a leave of absence for approximately two months.

RECOMMENDATION: That the Board of Education appoints Gail Kroener to the position of substitute elementary special education coordinator to replace Denise Simon effective November 16, 2007 for the duration of Mrs. Simon's absence. Mrs. Kroener will be paid in accordance with the stipend indicated in the BOE-HFA Contract (\$2475, pro-rated.)

TO: BOARD OF EDUCATION  
FROM: MARK VILLANTI  
BOARD MEETING: NOVEMBER 20, 2007  
RE: APPOINTMENT OF PER DIEM SUBSTITUTE  
TEACHER

Philip D'Amato has applied for the position of per diem substitute teacher. Mr. D'Amato is a graduate of Haldane High School and is currently pursuing a Bachelor's Degree in Education from Endicott College.

RECOMMENDATION: That the Board of Education appoints Philip D'Amato to the position of per diem substitute teacher at the approved substitute rate (\$76.00/day.) This is a conditional appointment contingent upon a fingerprinting/criminal background check clearance.

TO: BOARD OF EDUCATION  
FROM: MARK VILLANTI  
BOARD MEETING: NOVEMBER 20, 2007  
RE: APPOINTMENT OF HOME TUTOR

Christine Donovan has applied for the position of home tutor for the 2007-2008 school year. Mrs. Donovan serves as teaching assistant and technology coordinator for the elementary school.

RECOMMENDATION: That the Board of Education appoints Christine Donovan to the position of home tutor for the 2007-2008 school year at the non-certified rate of (\$40.00/hour.)

TO: BOARD OF EDUCATION  
FROM: MARK VILLANTI  
BOARD MEETING: NOVEMBER 20, 2007  
RE: APPOINTMENT OF GIRLS' MODIFIED BASKETBALL  
COACH

Ashley Murphy has applied for the position of Coach for the Girls' Modified Basketball team for the 2007-2008 school year. Ashley is a graduate of Haldane High School and currently attends Dutchess Community College. She also works as a substitute teacher aide in the elementary school, and served as the coach for the Haldane Modified Volleyball Team.

RECOMMENDATION: That the Board of Education appoints Ashley Murphy to the position of coach for the Modified Girls' Basketball team for the 2007-2008 school year at the rate indicated in the BOE-HFA Contract (\$2835.) Ms. Murphy has met the fingerprinting requirements as mandated by the State.

TO: BOARD OF EDUCATION  
FROM: MARK VILLANTI  
BOARD MEETING: NOVEMBER 20, 2007  
RE: ACCEPTANCE OF DONATION FROM  
SPORTOGRAPHY INC.

We are in receipt of a donation in the amount of \$850.76 from Sportography, Inc., the elementary school pictures vendor. The donation will be used to purchase white board and rugs for elementary classrooms.

RECOMMENDATION: That the Board of Education accepts the donation in the amount of \$850.76 from Sportography, Inc. for the purchase of white boards and rugs for elementary classrooms, and approves an increase in the general fund budget.

TO: BOARD OF EDUCATION  
FROM: MARK VILLANTI  
BOARD MEETING: NOVEMBER 20, 2007  
RE: ACCEPTANCE OF BID – PLAYGROUND EQUIPMENT

As a result of a generous donation from the Haldane School Foundation, (accepted by the Board of Education at their November 6<sup>th</sup> meeting) bids for playground equipment were received on November 16, 2007. One bid was received from GameTime, c/o Marturano Recreation Company, PO Box 106, Spring Lake, New Jersey in the amount of \$14,652.60, as per the attached Quotation #54897/54899.

The playground committee has reviewed and approved this bid.

Installation will be negotiated and contracted with a GameTime certified installer at a later date.

RECOMMENDATION: That the Board of Education awards the bid for playground equipment to Game Time, c/o Marturano Recreation Company, as per the attached Quotation #54897/54899 in the amount of \$14,652.60 to be paid using Grant#100702 from the Haldane School Foundation.

TO: BOARD OF EDUCATION  
FROM: MARK VILLANTI  
BOARD MEETING: NOVEMBER 20, 2007  
RE: ACCEPTANCE OF BID - #2 HEATING OIL

Bids for #2 heating oil were opened on November 16, 2007. One bid was received from Pidala Oil Co., Inc., 3524 Route 9, Box 249, Cold Spring, New York at the barge rate +.0450.


RECOMMENDATION: That the Board of Education awards the bid for #2 fuel oil to Pidala Oil Co., Inc., 3524 Route 9, Box 249, Cold Spring, New York at the barge rate +.0450 for the 2007-2008 school year.

- Home
- Press Releases
- Retirement
- Audits
- Local Finances
- Local Government
- Reports
- Public Oversight
- Trustee Fund

# January 2001

## Accounting & Reporting of Expendable and Non-expendable Trusts

Issued To: County, City, Town and Village Chief Fiscal Officers, School District and BOCES Business Officials

Visit our site:  


An expendable trust is a trust whose resources, both principal and earnings, may be expended for authorized purposes. A nonexpendable trust is a trust that stipulates that earnings and not the principal may be spent. Currently, in the Uniform System of Accounts (USA), these trusts are accounted for and reported in the fiduciary funds, TE Fund (Expendable) and TN Fund (Non Expendable).

GASB Statement No. 34 makes significant changes to the accounting and reporting requirements for expendable and nonexpendable trusts. The statement eliminates the designation of expendable and nonexpendable trust funds and creates new funds based on the ability to use these resources for governmental purposes. Trusts, to be used for purposes that support your government's regular programs, that is, to benefit your municipality or school district (for example library or cemetery trusts), will be reported as either a miscellaneous special revenue fund or a permanent fund. Both of these funds will use the modified accrual basis of accounting. Trusts which exist to benefit individuals, private organizations, or other governments (for example, to fund an annual award or scholarship), will be reported as private purpose trust funds and use the full accrual basis of accounting.

As described in our June 2000 bulletin, OSC "will make the necessary adjustments to the fund level statements to permit compliance with GASB Statement No. 34." This will allow those units that implement the provisions of the Statement to do so. Therefore, the following changes will be made to the USA effective for fiscal years starting on or after July 1, 2001:

**Trusts that benefit your municipality or school district:**

- Expendable Trust Fund TE changes to Miscellaneous Special Revenue Fund CM.
- Nonexpendable Trust Fund TN changes to Permanent Fund PN.

**Trusts that benefit individuals, private organizations or other governments:**

- Expendable Trust Fund TE changes to Private Purpose Trust Fund TE.
- Nonexpendable Trust Fund TN changes to Private Purpose Trust Fund TE.

These changes should be reported in your annual financial report as an addition or deduction from beginning fund balance using residual equity transfer code 8019 in the Analysis of Fund Balance Statement of the affected funds. For example if the change were from a nonexpendable trust fund to a permanent fund the Analysis of Fund Balance Statements would be affected as follows:

	Nonexpendable Trust Fund (TN)	Permanent Fund (PN)
8021 Fund Balance Beginning of Year:	\$100	\$000
8019 Residual Equity transfer:	(\$100)	\$100

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The changes affect only the basis of accounting and reporting of trust funds. Account codes, accounting records, budgeting, bank accounts, etc. are not affected.

If you require additional information or need technical assistance, please contact the regional office serving your government. A list of our regional offices is enclosed.

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